



Illinois Latino Council on Higher Education

P.O. Box 409368 ♦ Chicago, Illinois 60640 ♦ (312) 362-8588
www.ILACHE.com ♦ ilache@ilache.com ♦ FEIN 36-4120657

ILACHE JOB ANNOUCEMENTS WEB POSTING CONTRACT AGREEMENT

This contract, made and entered by Illinois Latino Council on Higher Education hereinafter ILACHE and _____ . To post the Job Announcement(s) on the ILACHE website as stated below:

Terms (Check one)

- 1-Month (**\$200**) - One single position for one month (from _____ to _____).
- 1-Year (**\$500**) - Unlimited postings for one institution/business for one year (from _____ to _____).
- Unlimited Annual Job Posting on both ILACHE & HACE** (www.haceonline.org) Websites (**\$600**) Posting on HACE adds the following benefits:

- Exposure to HACE's national database, which is composed of over 40,000 Latino Professionals, 12,000 in the Greater Chicago/Illinois
- Receive HACE Newsletter (optional)
- Exposure to HACE Leadership and Professional Development Programs & participants)
- Networking opportunities with Latino Professionals from various industries

Payment Options:

- Credit Card via Pay Pal at www.paypal.com
- Institution/Company Check (Made Payable to ILACHE and mailed to P.O. Box 409368 Chicago, IL 60640)

Institution/Business is responsible for:

1. Completing, signing, and submitting the contract via fax (312) 362-7147 or electronically to ads@ilache.com.
2. Making full payment via PayPal or institution/company check.

Upon receiving contract and full payment ILACHE will:

1. Post within 2 business days the Job Announcement (PDF file only) on the ILACHE website.
2. Remove the Job announcement when it expires and send a receipt for the services rendered.

In witness whereof, the parties have caused this contract to be executed by their duly authorized representatives.

Institution / Business Representative	ILACHE Representative
Signature	Signature:
Date:	Date:
Printed Name:	Printed name:
Title:	Title:
Address:	Address:
Telephone:	Telephone:
Fax/Email:	Fax/Email:



Illinois Latino Council on Higher Education

P.O. Box 409368 ♦ Chicago, Illinois 60640 ♦ (312) 362-8588

www.ILACHE.com ♦ ilache@ilache.com ♦ FEIN 36-4120657

ILACHE JOB ANNOUNCEMENT GUIDELINES

Thank you for your interest in the web posting feature at ILACHE.com. The purpose of this service is to assist Latino professionals to secure employment in higher education, K-12 schools, community organizations and related educational areas. ILACHE seeks to help higher education institutions and other organizations identify and employ Latinos to fill vacancies in support of diversity initiatives as well as in all areas where Latinos remain underrepresented.

To post a position on ILACHE.com:

1. Determine web posting type

- a. Monthly (\$200.00) - One single position for one month.
- b. One-Year (\$500.00) - Unlimited postings for one higher education institution for one year.
- c. Unlimited Annual Job Posting on both ILACHE & HACE (www.haceonline.org) Websites (\$600.00) Posting on HACE adds the following benefits:

- Exposure to HACE's national database, which is composed of over 40,000 Latino Professionals, 12,000 in the Greater Chicago/Illinois
- Receive HACE Newsletter (optional)
- Exposure to HACE Leadership and Professional Development Programs & participants)
- Networking opportunities with Latino Professionals from various industries

2. Please complete and return the Job Announcement Contract and make full payment.

3. Job notices must be sent electronically exactly as they are to appear on the website (pdf format **files only**) to ILACHE. **Please note: Changes to your original posting will incur a \$50 processing fee for each occurrence.**

4. Posting will appear on the website once ILACHE receives your full payment. ILACHE is a non-for profit organization with a mission to create an awareness of issues impacting Latinos in higher education and to provide a statewide forum for Latino educators, community representatives, and other supporters for the social and professional advancements of Latinos. ILACHE is a statewide organization dedicated to the advancement of the status of Latinos through educational policy reform, advocacy, identification of best practices, and the dissemination of research and information. Proceeds from our web posting service help ILACHE to provide scholarship opportunities for students.

Once again, thank you for your using the ILACHE web posting feature. Please contact us at ilache@ilache.com if you have any questions.